

WORKERS' COMPENSATION DATA CALL

2024

DATA FILING INSTRUCTIONS

All companies licensed to write Workers' Compensation insurance in the State of Illinois, pursuant to Section 4, Class 2(d) of the Illinois Insurance Code [215 ILCS 5/4] are subject to the Workers' Compensation data call. Data is to be reported on an aggregate basis to the Director of the Illinois Department of Insurance annually pursuant to 820 ILCS 305/29.2(b). 50 Ill. Admin Code Part 2907 provides specific details regarding the data that is collected.

Please note:

- The survey period for the 2024 Workers' Compensation Data Call is **January 1, 2023** through **December 31, 2023**.
- This year's submission is due on or before **June 1, 2024**. Fines and penalties may be assessed for late submissions.
- Some data elements are based on claims opened during the survey period and others are based on all outstanding claims. Please respond appropriately for each data element based on its description. Please see [50 Ill. Admin Code Part 2907.APPENDIX A Data Element Definitions](#) for the full definitions of the data fields.

Workers' Compensation Data Portal

- The Department has an application for submission of data. Please utilize the [Workers' Compensation Data Portal](#) to submit data for this call. EXCEL SPREADSHEET DATA SUBMISSIONS WILL NOT BE ACCEPTED.
- All data fields must be completed. Blank fields will be rejected, and the data cannot be submitted until they are corrected. Exemption requests should be submitted through the data portal. To request an exemption- Login, choose "EXEMPTION REQUEST" in the portal, and leave a detailed reason for exemption. Click Submit. THE REQUEST IS NOT GRANTED UNTIL YOU RECEIVE CONFIRMATION FROM THE DEPARTMENT.
- If you are a new user, register for an Illinois Public account here: <https://www.illinois.gov/sites/accounts/Pages/default.aspx>
Once your account is created, go to the [portal](#) to submit your data. (Select Public Account)
- **IMPORTANT:** At login, enter the verification code* that you received by e-mail to complete the data call response. You will only have to enter the code one time for this data call. You will be asked to login again after inputting the verification code.

***The Data Call e-mail with the verification code will be sent to the Government Relations Contact that is on record with the Department. If you did not receive a Workers' Compensation Data Call e-mail with verification code, contact DOI.InnovMktAnalysis@Illinois.gov to obtain a code.**

Please send all inquiries regarding this data call to DOI.InnovMktAnalysis@Illinois.gov.