Review Requirements Checklist

Other Liability Commercial Umbrella Excess

Contact Person: Eli Grigsby (217) 782-0388

Line(s) of Insurance/Business:

• Other Liability; filing code(s) 17.0000

• Claims Made; filing code 17.1000

• Occurrence; filing code 17.2000

• Commercial Umbrella & Excess; filing code 17.0020

Links:

- Illinois Compiled Statutes Online
- Administrative Regulations Online
- Product Coding Matrix

All filings are public record in accordance with 215 ILCS 5/404 except where another provision of the Insurance Code says otherwise. The only code section that allows for a filing to be a trade secret or confidential is 215 ILCS 157/40 Use of Credit Information in Personal Insurance Act.

The Department's checklists include summaries that do not provide detailed information about all laws, regulations and bulletins. Therefore, the insurers should review the actual laws, regulations and bulletins to ensure forms are fully compliant before filing with the Department.

A form filing fee is required pursuant to 215 ILCS 5/408 (1)(jj).

LINE OF AUTHORITY	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
1 1		To write Other Liability insurance in Illinois,
Clause authority to conduct		companies must be licensed to write:
this line of business in	List of	
Illinois.	Classes/Clauses	1. Class 2, Clause (c)
SERFF FILING	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS

The SERFF filing must	50 IL Adm.	All companies must file, using the System for
contain specified information	Code 753	Electronic Rate and Form Filing (SERFF):
"Me too" filings are not allowed.		 Copies of all policy forms on these kinds of business and, for mutual companies, a separate proxy signature line for the insured to sign, if applicable; Copies of generally used endorsement forms on these kinds of business; Copies of all application forms used on these kinds of business, including a separate proxy signature line for the insured to sign if applicable; A copy of the declaration page, in non-individualized, template form, absent personal policyholder information; and A copy of the policy jacket, if used by the company. All filings must be accompanied by a forms submission letter that includes: The name of the advisory organization or company making the filing: Title, form number, and edition identification for the forms; Information as to what Class and Clause coverage is written under: Identification of all applicable endorsements and applications as to the policy forms for which the endorsements and applications are used; Notification as to whether the filing is new or supersedes a present filing. Identification of all changes in all superseding filings, as well as identification of all superseded forms, is required; and Effective date of use.
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		Companies under the same ownership or general management are required to make separate individual company filings.
		Company Group ("Me too") filings are unacceptable.
FILING SUBMISSION	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
When forms must be filed.	50 IL Adm. Code 753	Forms must be received by the Department no later than their effective date of use.
Final printed forms must be filed.	Code 753	Typed or printer's proof copies may be submitted for review but must be re-filed in printed form. Statements, provisions, or endorsements may not be typed or superimposed on a policy or endorsement.
Requirements for company FEIN numbers.		Company must include all Federal Employer Identification Numbers (FEINs) for companies making the filing.
All forms submitted under the same SERFF tracking number must have common coverage relationship.		All forms under an assigned SERFF tracking number must have a common coverage relationship. (e.g., all forms in an auto filing must pertain only to auto, etc.)
NO FILE OR FILING EXEMPTIONS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Commercial umbrella and excess forms issued to "industrial insureds" are not required to be filed in Illinois. However, such forms must	5/143(3) 215 ILCS 5/121- 2.08	Insurance policies issued to those qualifying as industrial insureds are not subject to the policy form filing requirements of 215 ILCS 5/143(3). 215 ILCS 5/121-2.08 applies to all authorized companies. Definitions within 5/445 are relied upon to avoid duplication of those definitions.
comply with all laws, regulations, bulletins, etc. unless specifically exempted by the law, regulation, bulletin, etc.		This reliance is not intended to limit exemptions to surplus lines carriers.

Manuscript endorsements are	215 ILCS	Insurers are not required to file riders or
not required to be filed.	5/143(3)	endorsements prepared to meet special, unusual,
		peculiar, or extraordinary conditions applying to
		an individual risk.
		December Section 142(2) exempts only sides on
		Because Section 143(3) exempts only riders or
		endorsements, policy forms applying to an individual risk must still be filed. In addition,
		because Section 143(3) exempts only
		endorsements applying to an individual risk, if a
		company uses the same endorsement on more
		than one risk, such form no longer qualifies for
		the filing exemption and must be filed.
SIDE BY SIDE	REFERENCE	
COMPARISON		REQUIREMENTS
Form changes must be	50 IL Adm.	Changes from currently filed forms must be
highlighted.	Code 753	highlighted.
THIRD PARTY FILERS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
AUTHORITY		REQUIREMENTS
		REQUIREMENTS
Insurer may authorize an	50 IL Adm.	Insurer may authorize an advisory organization,
	50 IL Adm. Code 753	_
Insurer may authorize an		Insurer may authorize an advisory organization,
Insurer may authorize an advisory organization to		Insurer may authorize an advisory organization, of which it is a member or subscriber, to file
Insurer may authorize an advisory organization to make a form filing on its behalf.		Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay		Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes:
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization.
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language.
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department.	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made.
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization.
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms,	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. to submit form filings to	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of an advisory organization form filing by notifying
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department as long as the	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of an advisory organization form filing by notifying the Department. The notice shall include the
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department as long as the filing includes proper	<u>Code 753</u>	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of an advisory organization form filing by notifying the Department. The notice shall include the insurer name, FEIN number, line of insurance,
Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department as long as the	Code 753	Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter, which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of an advisory organization form filing by notifying the Department. The notice shall include the

		Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department, as long as the filing includes a notice, signed by an authorized company officer, giving authority for the entity to act on the insurer's behalf on any issues related to the filing.
AMBIGUOUS & MISLEADING	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
The Director may disapprove a form filing if it contains inconsistent, ambiguous, or misleading clauses.	215 ILCS 5/143(2)	Director may disapprove any form that contains inconsistent, ambiguous, or misleading clauses.
APPLICATIONS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Applications must be filed.	50 IL Adm. Code 753	Applications must be filed, including online/electronic applications.
ARBITRATION	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Requirements for arbitration provisions.	215 ILCS 5/143(2)	Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary basis, as the insured must have the option of filing a lawsuit. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.

BANKRUPTCY	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
PROVISIONS		REQUIREMENTS
Policies that contain liability coverage must include a bankruptcy provision.		All policies containing liability coverage must include a provision stating that insolvency or bankruptcy of the insured shall not release the company from its duties to pay under the policy.
CANCELLATION & NON-RENEWAL	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
May not refuse to issue a policy on sole basis of previous refusal, cancellation or nonrenewal by any insurer.	<u>5/143.10</u>	No company shall refuse to issue a policy on the sole basis that the insured or applicant for such policy was previously refused issuance or renewal of a policy by an insurer, or such insured's policy was cancelled on a prior date by any insurer.
Loss information requested for underwriting.	<u>5/143.10a</u>	No prospective insurer shall request the insured to provide more detailed loss information than required by it to underwrite the same line or class of insurance.
Loss information required to be provided.	<u>5/143.10a</u>	Insurer shall provide the following loss information to the first named insured within 30 days of the insured's request, and at the same time as any notice of cancellation or nonrenewal, except where the policy has been cancelled for nonpayment of premium, material misrepresentations or fraud on the part of the insured: a) on closed claims, date and description of occurrence, and total amounts of payments; b) on open claims, date and description of occurrence, total amount of payments and total reserves, if any; and c) for any occurrence not included in (a) or (b), the date and description of occurrence and total reserves, if any.

		Insurer shall provide additional loss information, including specific loss reserves, to the first named insured as soon as possible, but in no event later than 20 days of receipt of named insured's mailed or delivered written request for such information at the request of a prospective insurer. Insurer shall automatically extend coverage under the existing policy, at the same terms and conditions by the same number of days it takes the insurer to provide the insured with this additional information.
Policy must contain cancellation provision.	<u>5/143.11</u>	Policy must include a cancellation provision setting out the manner in which the policy may be cancelled.
CONDITIONAL RENEWAL	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Assignment or transfer of policies among or between insurers within an insurance holding company system or insurers under common management or control, or as a result of a merger, acquisition, or restructuring of an insurance company, is not a nonrenewal for purposes of the notification requirements.		Assignment or transfer of policies among or between insurers within an insurance holding company system or insurers under common management or control, or as a result of a merger, acquisition, or restructuring of an insurance company, is not a nonrenewal for purposes of the notification requirements. A company making an assignment or transfer of a policy among or between insurers as stated above, must deliver to the named insured notice of such assignment or transfer at least 60 days prior to the renewal date. An exact and unaltered copy of the notice shall also be sent to the insured's producer, if known, and agent of record.
60 days advance notice of renewal with changes in deductibles or coverages	<u>5/143.17</u>	If, at renewal, the insurer is imposing changes in deductibles or coverage for any policy forms applicable to an entire line of business, then

applicable to an entire line of business.		written notice of the changes must be mailed 60 days prior to the renewal or anniversary date.
Applies only to policies of "commercial umbrella and excess" as defined in Section 143.13(h).		Notification must also be mailed to the insured's broker, if known, or the agent of record and to the mortgage or lien holder listed on the policy. Applies only to policies of "commercial umbrella and excess" as defined in Section 143.13(h).
Requirements for advance notice of renewal with changes in deductibles, changes in coverage that materially alters the policy, or increase of 30% or more. Applies only to policies that do not meet the definition of "commercial umbrella and excess" in Section 143.13(h).	215 ILCS 5/143.17a Illinois Supreme Court Rule 236 215 ILCS 5/143.13(h)	and excess" as defined in Section 143.13(h). If an insurer offers to renew directly to the named insured with a renewal increase of 30% or more, or with a change in deductible or coverage that materially alters the policy, the insurer must mail or deliver to the named insured, written notice of such premium increase or change at least 60 days prior to the renewal or anniversary date. The increase in premium shall be the renewal premium based on the known exposure as of the date of the quotation compared to the premium as of the last day of coverage for the current year's policy, annualized. The premium may be subsequently amended to reflect any change in exposure or reinsurance costs not considered in the quotation. The renewal notice must provide the specific dollar amount of the premium. Renewal notices issued with the wording "your premium increase will be 30% or more" do not comply with the Code. Notification must also be mailed to the insured's broker, if known, or the agent of record and to the mortgage or lien holder listed on the policy. If the insurer fails to provide 60 days notice in
		advance of the renewal or anniversary date but provides notice at least 31 days prior to the renewal or anniversary date, the company must extend the current policy under the same terms, conditions and premium to allow 60 days notice, and provide the actual renewal premium

		quotation and any change in coverage or
		deductible on the policy. If the insurer fails to
		provide 31 days advance notice as described
		above, the insurer must renew the expiring policy
		under the same terms and conditions for an
		additional year or until the effective date of any
		similar coverage procured by the insured,
		whichever is earlier. The insurer may increase
		the renewal premium, however such increase
		must be less than 30% of the expiring term's
		premium, and notice of such increase must be
		delivered to the named insured on or before the
		date of expiration of the current policy period.
		Proof of mailing or proof of receipt may be
		proven by a sworn affidavit by the insurer as to
		the usual and customary business practices of
		mailing notices pursuant to Section143.17a or
		may be proven consistent with Illinois Supreme
		Court Rule 236.
		Court Rule 250.
		Applies only to policies that do not meet the
		definition of "commercial umbrella and excess"
		in Section 143.13(h).
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NOTICE OF	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
CANCELLATION		REQUIREMENTS
Cancellation notice mailing	215 ILCS	Insurer must mail cancellation notice to the
requirements and		named insured at the last mailing address known
requirements for canceling		by insurer. Insurer must maintain proof of
premium financed insurance		mailing on a form acceptable to U.S. Post Office
contracts.		or other commercial mail delivery service.
		Notification must also be mailed to the insured's
		broker, if known, or the agent of record and to
		the mortgage or lien holder listed on the policy.
		the moregage of hen horder haded on the poney.
		Section 143.14 also contains requirements for
		canceling premium financed insurance contracts
		and procedures for returning unearned premilim.
		and procedures for returning unearned premium. See law for specific details of requirements.

Number of days notice required for cancellation of commercial policies and notice requirements.		Insurer must mail cancellation notice to the named insured at least: 10 days prior to effective date of cancellation for nonpayment of premium; 30 days prior to effective date of cancellation during the first 60 days of coverage; 60 days prior to effective date of cancellation after coverage has been effective for 61 days or more. All notices shall include a specific explanation of the reason(s) for cancellation.
Cancellation notice must advise insured of right to request a hearing.	5/143.23 215 ILCS 5/143.16a	If an insurer cancels a commercial policy midterm per Section 143.16a, for any reason except non-payment of premium, the cancellation notice must advise the named insured of the right to appeal and the procedure to follow for such appeal.
NOTICE OF NON- RENEWAL	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Requirements for nonrenewal of a policy. Applies only to policies of "commercial umbrella and excess" as defined in Section 143.13(h).	5/143.17 215 ILCS 5/143.13(h)	Insurers must mail nonrenewal notice to the named insured at least 30 days in advance of the effective date. Insurer shall maintain proof of mailing on a recognized U.S. Post office form or other commercial mail delivery service. The notice of nonrenewal and proof of mailing shall be effected on the same date. Notification must also be mailed to the insured's broker, if known, or the agent of record and to the mortgage or lien holder listed on the policy. All notices shall provide a specific explanation of the reason(s) for nonrenewal. Applies only to policies of "commercial umbrella and excess" as defined in Section 143.13(h).
Number of days notice required for nonrenewing a	5/143.17a	Nonrenewal notice must be mailed to the named insured at least 60 days in advance of the nonrenewal date.

commercial policy and other		
notice requirements.		Insurer must maintain proof of mailing of such
		notice on a recognized U.S. Post Office form or a
Applies only to policies that		form acceptable to the U.S. Post Office or other
do not meet the definition of		commercial mail delivery service.
"commercial umbrella and		IC41 - in many C-11 4 - man 11 4 1 C
excess" in Section 143.13(h).		If the insurer fails to mail notice of nonrenewal to
		the named insured at least 60 days in advance of
		the nonrenewal date, the insurer must extend the
		policy for an additional year or until the effective
		date of any similar insurance procured by the
		insured, whichever is less, on the same terms and
		conditions as the policy sought to be terminated,
		unless the insurer has manifested its intention to
		renew at a different premium that represents an
		increase not exceeding 30%.
		Notification must also be mailed to the insured's
		l l
		broker, if known, or the agent of record and to the mortgage or lien holder listed on the policy.
		ine mortgage of nen noider fisted on the policy.
		Nonrenewal notice must provide a specific
		explanation of the reason(s) for nonrenewal.
		`
		Applies only to policies that do not meet the
		definition of "commercial umbrella and excess in
		Section 143.13(h).
PERMISSIBLE REASONS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
FOR CANCELLATION		REQUIREMENTS
May not cancel because	215 ILCS	Insurers may not cancel any policy on the ground
agent's contract with insurer		that the company's contract with the agent
was terminated.		through whom the policy was obtained has been
		terminated.
May not cancel a policy on	215 ILCS	Insurers may not cancel a policy on the sole basis
sole basis of previous refusal,		that the insured or applicant for such policy was
cancellation or nonrenewal		previously refused issuance or renewal of a
by any insurer.		policy by an insurer, or such insured's policy was
		cancelled on a prior date by any insurer.

Reasons for canceling a commercial policy that has been in effect for 60 days or more.	5/143.16a 50 IL Adm. Code 940	After a policy has been in effect for 60 days, insurer may only cancel for the following 6 reasons: (a) non-payment of premium; (b) the policy was obtained through a material misrepresentation; (c) any insured violated any terms and conditions of the policy; (d) the risk originally accepted has measurably increased; (e) the insurer certifies to the Director of the loss of reinsurance for all or a substantial part of the
		underlying risk; or (f) the Director determines that continuation of the policy could place the insurer in violation of Illinois insurance laws. Rule 940 outlines requirements for certification of loss of reinsurance.
PERMISSIBLE REASONS FOR NON-RENEWAL	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
May not refuse to renew because agent's contract with insurer was terminated. May not refuse to renew a	<u>5/141.01</u>	Insurers may not refuse to renew any policy on the ground that the company's contract with the agent through whom the policy was obtained has been terminated. Insurers may not refuse to renew a policy on the
policy on sole basis of previous refusal, cancellation or nonrenewal by any insurer.	5/143.10	sole basis that the insured or applicant for such policy was previously refused issuance or renewal of a policy by an insurer, or such insured's policy was cancelled on a prior date by any insurer.
Insurers may nonrenew for almost any reason(s) except those specifically prohibited in other Illinois insurance laws or regulations.	5/143.17 215 ILCS 5/143.17a	Insurers may nonrenew for almost any reason(s) except those specifically prohibited in other Illinois insurance laws or regulations. However, insurers must give a specific explanation of the reason(s) for nonrenewal.
However, insurers must give a specific explanation of the reason(s) for nonrenewal.		

CLAIMS MADE	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
Extended reporting period (tail coverage) requirements		Insurers must:
(tail coverage) requirements. 5	Per agreements made with industry when claims made forms were introduced to replace occurrence forms.	==> provide a free 60-day extended reporting period to report occurrences, and a 5-year tail on claims from occurrences during the policy period and the free 60-day period; ==> offer the insured an unlimited extended reporting period; ==> offer 100% reinstatement of the aggregate limits for the duration of the extended reporting period;
	Newsletter Vol XVII, No. 1, Jan-Feb 1986	==> offer the extended reporting period when the policy is terminated for any reason, including non-payment of premium, and whether the policy is terminated at the company's or insured's request;
		==> charge for the extended reporting period premium, a maximum of 200% of the annual premium of the expiring policy.
		==> allow the insured 60 days after the policy is terminated to purchase the extended reporting period coverage;
		==> trigger the claims made coverage when notice of claim is received and recorded by the insured or company, whichever comes first;
		Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.

REQUIREMENTS If an insurer cancels a policy mid-term per Section 143.16a, for any reason except non-
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payment of premium, the cancellation notice must advise the named insured of the right to request a hearing to appeal such decision, and the procedure to follow for such appeal.
No policy may be delivered unless the policy holder or certificate holder is provided written notice regarding where to file a complaint. This notice is expected to be filed with all new products as well as any time there is a change made to the notice. Rule 931 provides more specific guidance that: The requirement of providing "written notice" shall be satisfied by: A) Any printed notice delivered with a policy or certificate; B) Any adhering label attached to a policy or certificate; C) Any computerized notice issued concurrently with a computer issued policy of certificate; D) Any other form of individual written notice substantially similar to the above. In the required notice: A) Companies shall use the contact information for the Department of Insurance explicitly stating "You may file a consumer complaint online at the Illinois Department of Insurance's website or by mail. The Department maintains a Consumer Division in Chicago at 115 S. Lasalle St., 13th Floor, Chicago, IL 60603 and in Springfield at 320 West Washington Street, Springfield, IL 62767. B) The address to be used for the company shall be an office that can service all
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		service all types of complaints, then the additional addresses of each appropriate service office must be given. C) In addition to providing the required addresses, the notification should set forth the minimum amount of information included in the following suggested wording: "This notice is to advise you that should any complaints arise regarding this insurance, you may contact the following:" The following types of insurance are exempted from this Part: A) Ocean Marine B) Fidelity and Surety
		C) Commercial Inland Marine risks which, by general custom, are not written according to manual rates or rating plans.
CONTENT OF POLICIES	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Reasons for which the Director may disapprove a form filing.		The Director may disapprove any form that (i) violates any provision of the Illinois Insurance Code, (ii) contains inconsistent, ambiguous, or misleading clauses, or (iii) contains exceptions and conditions that will unreasonably or deceptively affect the risks that are purported to be assumed by the policy.
Requirements for form content and readability.		There must be printed at the head of the policy the name of the insurer or insurers issuing the policy, the location of the Home Office thereof; a statement of whether the insurer is a stock, mutual, reciprocal, Lloyds, alien insurer, or an insurer operating under a charter by Special Act of the Legislature of any state. There may be added thereto such devices, emblems or designs and dates as are appropriate for the insurer issuing the policy.

		All forms must be identified by a descriptive title, form number and edition identification.
		All forms must be printed in not less than eight-point type.
DEFENSE WITHIN LIMITS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Defense costs may not be included in limits of liability.		Defense costs must be paid as supplement to the limits of liability. Defense costs may not be included in the limits of liability. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
DEFINITIONS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Definition of "renewal" or "to renew."	215 ILCS 5/143.13(d)	Definition of "renewal" or "to renew."
Definition of "nonpayment of premium."	215 ILCS 5/143.13(e)	Definition of "nonpayment of premium."
Definition of "policy delivered or issued for delivery in this State."	215 ILCS 5/143.13(f)	Definition of "policy delivered or issued for delivery in this State."
Definition of "cancellation" or "cancelled."	215 ILCS 5/143.13(g)	Definition of "cancellation" or "cancelled."
Definition of "commercial excess and umbrella liability policy."	215 ILCS 5/143.13(h)	Definition of "commercial excess and umbrella liability policy."
g - 1.0 j .		Commercial excess and umbrella liability policy means a policy written over one or more underlying policies for an insured:
		1) that has at least 25 full-time employees at the time the commercial excess and umbrella liability

DISCRIMINATION		policy is written and procures the insurance of any risk or risks, other than life, accident and health, and annuity contracts, by use of the services of a full-time employee acting as an insurance manager or buyer; or 2) whose aggregate annual premiums for all property and casualty insurance risks is at least \$50,000. DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
May not cancel certain policies or refuse to issue or renew certain policies solely due to hate crimes.	5/143.24c Title 26 U.S.C. Sections 170(b)(1)(A)(i), (ii), and (vi).	Insurers may not cancel a policy, or refuse to issue or renew a policy solely on the basis that one or more claims have been made against any policy during the preceding 60 months, for a loss that is the result of a hate crime, if the insured provides evidence to the insurer that the act causing the loss is identified as a hate crime on a police report. Applies to policies issued to an individual, a religious organization described in Section 170(b)(1)(A)(i) of Title 26 of the United States Code, or an educational organization described in Section 170(b)(1)(A)(ii) of Title 26 of the United States Code, or any other nonprofit organization described in Section 170(b)(1)(A)(vi) of Title 26 of the United States Code that is organized and operated for religious, charitable, or educational purposes.
Redlining When geographic location of risk may be grounds for refusing to insure.	5/155.22	Insurer may not refuse to provide insurance solely on the basis of the specific geographic location of the risk unless such refusal is for a business purpose which is not a mere pretext for unfair discrimination.

Rating, claims handling, and	215 ILCS	No insurer that issues a property and casualty
underwriting decisions based		policy may use the fact that an applicant or
solely on domestic violence.		insured incurred bodily injury as a result of a
		battery committed against him/her by a spouse or
		person in the same household as a sole reason for
		a rating, underwriting, or claims handling
		decision.
Unfair methods of	215 ILCS	It is an unfair method of competition or unfair
competition or unfair or		and deceptive act or practice if a company makes
deceptive acts or practices		or permits any unfair discrimination between
defined.		individuals or risks of the same class or of
		essentially the same hazard and expense element
		because of the race, color, religion, or national
		origin of such insurance risks or applicants.
Procedure as to unfair	215 ILCS 5/429	Outlines the procedures the Director follows
methods of competition or		when he has reason to believe that a company is
unfair or deceptive acts or		engaging in unfair methods of competition or
practices not defined.		unfair or deceptive acts or practices.
Civil Union Partnerships-	750 ILCS 75/1	The Religious Freedom Protection and Civil
effective June 1, 2011		Union Act will allow both same-sex and
	Civil Union Fact	different-sex couples to enter into a civil union
	<u>Sheet</u>	with all of the obligations, protections, and legal
		rights that Illinois provides to married
		heterosexual couples.
		Please note that whenever a policy form,
		application, or rating rule includes the terms
		"spouse," "married," or "immediate family
		member" it is required that parties to a civil union
		be included in these definitions.
DOMESTIC ABUSE	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
Rating, claims handling, and	215 ILCS	No insurer that issues a property and casualty
underwriting decisions based	<u>5/155.22b</u>	policy may use the fact that an applicant or
solely on domestic violence.		insured incurred bodily injury as a result of a
		battery committed against him/her by a spouse or
		person in the same household as a sole reason for

		a rating, underwriting, or claims handling decision.
Intentional acts exclusion exception for innocent co- insured.	<u>5/155.22b</u>	If a policy excludes property damage coverage for intentional acts, the insurers may not deny payment to an innocent co-insured who did not cooperate in or contribute to the creation of the loss if the loss arose out of a pattern of criminal domestic violence and the perpetrator of the loss is criminally prosecuted for the act causing the loss.
EXCLUSIONS & LIMITATIONS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Blank endorsements are acceptable for filing, with exceptions.		Blank endorsements may be filed, but may not be used to decrease coverage, increase rates or deductibles, or negatively alter any terms or conditions of coverage, unless such change is at the sole request of the insured. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Certain restrictive endorsements must be signed.		Certain restrictive endorsements, such as animal bite exclusions, must be signed and dated by the named insured. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Communicable disease exclusions must be specific.	215 ILCS 5/143(2)	Form may not exclude broad categories of communicable disease. Form may exclude only specific diseases, such as AIDS, or specific classes of diseases, such as sexually transmitted diseases. Any forms that contain provisions to the contrary are deemed to contain exceptions and

		conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Electromagnetic exclusions are prohibited.	215 ILCS 5/143(2)	Electromagnetic exclusions are prohibited. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Intoxicant or narcotic exclusions are prohibited unless specific language is included.	215 ILCS 5/143(2)	Intoxicant or narcotic exclusions are prohibited unless they include the following: 1) a standard set forth with regard to what is considered an intoxicant or narcotic; 2) a standard set forth as to what levels of consumption defines intoxication; 3) a standard of proof set forth; and 4) language that distinguishes the intent or motivation. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Pollution exclusion requirements.	215 ILCS 5/143(2)	Pollution exclusions may not apply to BI/PD caused by heat, smoke or fumes from a hostile fire. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Professional liability coverage may not reduce overall limits.	215 ILCS 5/143(2)	Professional Liability coverage must have separate limits that do not reduce the limits of this coverage. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed

		by the policy, in violation of Section 143(2) and will be disapproved accordingly.
Intentional acts exclusion exception for using reasonable force to protect persons or property	5/143(2)	Intentional acts exclusions must contain an exception for an insured using reasonable force to protect persons or property. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risk that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
MOLD	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Filing procedures and requirements for exclusions and limitations related to mold.		Please refer to Company Bulletin 2002-07 for specific information and guidance.
TERRORISM	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
of 2015 and Filing Procedures and Requirements for Terrorism- Related Forms, Rules and Rates.	Bulletin 2015-03	Please refer to Company Bulletin 2015-03 for specific information and guidance.
GROUP POLICIES	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Group commercial umbrella and excess policies are not specifically allowed by statute.	215 ILCS 5/393a-393g 215 ILCS	There are no enabling statutes in Illinois that authorize the writing of group fire, casualty, inland marine, or surety insurance. The effect is to require that all fire, casualty, inland marine, or surety insureds of the same class be treated alike. These provisions are not applicable where the Illinois Insurance Code specifically authorizes the grouping of risks. The only coverages that are

	IL Adm. Code 2302 215 ILCS 5/900- 906	currently authorized on a group basis are: a) group vehicle; b) group professional liability; c) group inland marine; d) group legal.
ACTION AGAINST COMPANY	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Periods of limitation tolled.		If the form contains a provision limiting the period of time within which the insured may bring suit, the provision must state that the running of such period is tolled from the date proof of loss is filed until the date the claim is denied in whole or in part.
DEFENSE COSTS	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Defense costs may not be included in limits of liability.		Defense costs must be paid as supplement to the limits of liability. Defense costs may not be included in the limits of liability. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
PAYMENT OF LOSS TIME PERIOD	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
If a form states when a claim will be paid, the language must conform to this Rule.	<u>Code 919.50</u>	If a form contains a provision stating when a claim shall be paid, the provision must comply with this Rule that states that the insurer shall affirm or deny liability on claims within a reasonable time and shall offer payment within 30 days of affirmation of liability if the amount of the claim is determined and not in dispute. For those portions of the claim which are not in dispute and the payee is known, the insurer shall tender payment within said 30 days.

PUNITIVE DAMAGES	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
		REQUIREMENTS
Punitive damages.	3d 1122 215 ILCS 5/143(2)	An insurer may not reimburse an insured for punitive damages assessed as a result of the insured's own misconduct. If a form excludes coverage for punitive damages, the form must state that it provides a defense for claims involving both compensatory and punitive damages. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly.
REBATES	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Payments or acceptance of	215 ILCS 5/151	No insurer, agent or broker shall offer, give, etc.,
rebates prohibited.		any rebate of premium, agent's commission,
Rebates penalties		profits, dividends, or any special advantage in date of policy or age of issue, or any other valuable consideration or inducement, upon issuance or renewal, which is not specified in the policy contract of insurance.
		However, insurers may pay a bonus to policyholders or abate their premiums, in whole or in part, out of surplus accumulated from nonparticipating insurance.
		Insurers may also offer a child passenger restraint system, or a discount from the purchase price of a child passenger restraining system to policyholders, when the purpose of such system is the safety of a child and compliance with the "Child Passenger Protection Act."
		No insured or applicant shall directly or indirectly receive or accept any rebate of premium or agent's or broker's commission, or

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Endorsements that amend another endorsement are prohibited.	5/143(2)	An endorsement cannot be used to amend another endorsement. Such endorsements are deemed to result in inconsistent, ambiguous, or misleading clauses, in violation of Section 143(2) and will be disapproved accordingly.
Requirements for termination	215 ILCS	A company must notify the Director of the
of line of business.		termination of a line of insurance, as well as the reasons for the action, 90 days before termination of any policy is effective. Notices of termination may be emailed to Amber Young .
Negative response roll-ons	215 ILCS 5/429	Form changes that are optional may not be
are prohibited.		applied "automatically unless the insured rejects." Insureds must be offered the option and must respond affirmatively for the change to apply. To apply the option automatically unless rejected is to engage in an unfair or deceptive act or practice.
RATE, RULE, RATING	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
PLAN, CLASSIFICATION, AND TERRITORY FILING REQUIREMENTS		REQUIREMENTS
Commercial umbrella and	50 IL Adm.	Commercial umbrella and excess rates and rules
excess rates and rules are not	Code 754	are not required to be filed in Illinois.
required to be filed in		
Illinois.		
INDIVIDUAL RISK	REFERENCE	DESCRIPTION OF REVIEW STANDARDS
RATING		REQUIREMENTS
Insurers do not have to file	50 IL Adm.	A company is not required to file rates for
rates for individual risks.	Code 754	individual Illinois risks which cannot be rated in
However, insurers must		the normal course of business rating because of
maintain documentary		special or unusual characteristics and must be
information for review by the		rated on the basis of underwriting judgment.
Information for review by the Department.		
		rated on the basis of underwriting judgment. Company must maintain documentary information regarding such individual risk rates

		for review by the Department's Property & Casualty Compliance Unit.
OTHER	REFERENCE	DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS
Unfair methods of competition or unfair or deceptive acts or practices defined.	5/424(3)	It is an unfair method of competition or unfair and deceptive act or practice if a company makes or permits any unfair discrimination between individuals or risks of the same class or of essentially the same hazard and expense element because of the race, color, religion, or national origin of such insurance risks or applicants.
Procedure as to unfair methods of competition or unfair or deceptive acts or practices not defined.		Outlines the procedures the Director follows when he has reason to believe that a company is engaging in unfair methods of competition or unfair or deceptive acts or practices.

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