Review Requirements Checklist

Excess Workers' Compensation

Contact Person: Ben Rekart (217) 558-2960

Line(s) of Insurance/Business:

• Workers' Compensation; filing code(s) 16.0000

• Excess Workers' Compensation; filing code 16.0003

Links:

- <u>Illinois Compiled Statutes Online</u>
- Administrative Regulations Online
- Product Coding Matrix

All filings are public record in accordance with 215 ILCS 5/404 except where another provision of the Insurance Code says otherwise. The only code section that allows for a filing to be a trade secret or confidential is 215 ILCS 157/40 Use of Credit Information in Personal Insurance Act.

The Department's checklists include summaries that do not provide detailed information about all laws, regulations and bulletins. Therefore, the insurers should review the actual laws, regulations and bulletins to ensure forms are fully compliant before filing with the Department.

A form filing fee is required pursuant to 215 ILCS 5/408 (1)(jj).

| LINE OF AUTHORITY | REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
|------------------------------------|-----------------|---------------------------------------------------|
| | | REQUIREMENTS |
| Must have proper Class and | 215 ILCS 5/4 | To write excess workers' compensation coverage |
| Clause authority to conduct | | in Illinois, companies must be licensed to write: |
| this line of business in Illinois. | <u>List of</u> | |
| | Classes/Clauses | 1. Class 2, Clause (c) |
| SERFF FILING | REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
| | | REQUIREMENTS |
| The SERFF filing must contain | 50 IL Adm. | All companies must file, using the System for |
| specified information | Code 753 | Electronic Rate and Form Filing (SERFF): |

"Me too" filings are not allowed.

- 1. Copies of all policy forms on these kinds of business and, for mutual companies, a separate proxy signature line for the insured to sign, if applicable;
- 2. Copies of generally used endorsement forms on these kinds of business;
- 3. Copies of all application forms used on these kinds of business, including a separate proxy signature line for the insured to sign if applicable;
- 4. A copy of the declaration page, in nonindividualized, template form, absent personal policyholder information; and
- 5. A copy of the policy jacket, if used by the company.

All filings must be accompanied by a forms submission letter that includes:

- 1. The name of the advisory organization or company making the filing:
- 2. Title, form number, and edition identification for the forms;
- 3. Information as to what Class and Clause coverage is written under:
- 4. Identification of all applicable endorsements and applications as to the policy forms for which the endorsements and applications are used;
- Notification as to whether the filing is new or supersedes a present filing. Identification of all changes in all superseding filings, as well as identification of all superseded forms, is required; and
- 6. Effective date of use.

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| | Companies under the same ownership or general management are required to make separate individual company filings. |
| | Company Group ("Me too") filings are unacceptable. |
| REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| 50 IL Adm. Code 753 | Forms must be received by the Department no later than their effective date of use. |
| 50 IL Adm. Code 753 | Typed or printer's proof copies may be submitted for review, but must be re-filed in printed form. Statements, provisions, or endorsements may not be typed or superimposed on a policy or endorsement. |
| | Company must include all Federal Employer Identification Numbers (FEINs) for companies making the filing. |
| | All forms under an assigned SERFF tracking number must have a common coverage relationship. (e.g., all forms in an auto filing must pertain only to auto, etc.) |
| REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| 215 ILCS 5/143(3) 215 ILCS 5/121- 2.08 | Insurance policies issued to those qualifying as industrial insureds are not subject to the policy form filing requirements of 215 ILCS 5/143(3). 215 ILCS 5/121-2.08 applies to all authorized companies. Definitions within 5/445 are relied upon to avoid duplication of those definitions. This reliance is not intended to limit exemptions to surplus lines carriers. |
| | 50 IL Adm. Code 753 50 IL Adm. Code 753 REFERENCE 215 ILCS 5/143(3) 215 ILCS 5/121- 2.08 |

| Manuscript endorsements are | 215 ILCS | Insurers are not required to file riders or |
|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| not required to be filed. | 5/143(3) | endorsements prepared to meet special, unusual, |
| | | peculiar, or extraordinary conditions applying to |
| | | an individual risk. |
| | | |
| | | Because Section 143(3) exempts only riders or |
| | | endorsements, policy forms applying to an |
| | | individual risk must still be filed. In addition, |
| | | because Section 143(3) exempts only |
| | | endorsements applying to an individual risk, if a |
| | | company uses the same endorsement on more |
| | | than one risk, such form no longer qualifies for |
| | | the filing exemption and must be filed. |
| SIDE BY SIDE | REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
| COMPARISON | | REQUIREMENTS |
| Form changes must be | 50 IL Adm. | Changes from currently filed forms must be |
| highlighted. | Code 753 | highlighted. |
| inginighted. | Code 733 | ingingined. |
| THIRD PARTY FILERS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
| AUTHODITY | | DECHIDEMENTS |
| AUTHORITY | | REQUIREMENTS |
| Insurer may authorize an | 50 IL Adm. | Insurer may authorize an advisory organization, |
| | 50 IL Adm. Code 753 | - |
| Insurer may authorize an | | Insurer may authorize an advisory organization, |
| Insurer may authorize an advisory organization to make | | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay | | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on |
| Insurer may authorize an advisory organization to make a form filing on its behalf. | | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay | | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory organization. |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of |
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| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department, as long as the filing includes proper | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of an advisory organization form filing by notifying the Department. The notice shall |
| Insurer may authorize an advisory organization to make a form filing on its behalf. Insurer may change or delay the effective date of an advisory organization form filing by properly notifying the Department. Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department, as long as the filing includes proper | Code 753 | Insurer may authorize an advisory organization, of which it is a member or subscriber, to file forms on its behalf, as long as the insurer has on file with the Department a forms authorization letter which includes: 1) the name of the authorized advisory organization. 2) the kinds of business for which filings will be made. 3) authorization clause or language. 4) effective date of authorization. Insurer may change or delay the effective date of an advisory organization form filing by notifying the Department. The notice shall include the insurer name, FEIN number, line of |

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| | | Insurer may authorize attorneys, consulting firms, etc. to submit form filings to the Department as long as the filing includes a notice, signed by an authorized company officer, giving authority for the entity to act on the insurer's behalf on any issues related to the filing. |
| AMBIGUOUS & | REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
| MISLEADING | | REQUIREMENTS |
| The Director may disapprove a | 215 ILCS | Director may disapprove any form that contains |
| form filing if it contains | 5/143(2) | inconsistent, ambiguous, or misleading clauses. |
| inconsistent, ambiguous, or | | |
| misleading clauses. | | |
| | | |
| APPLICATIONS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Applications must be filed. | 50 IL Adm. | Applications must be filed, including |
| | Code 753 | online/electronic applications. |
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| ARBITRATION | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| ARBITRATION Requirements for arbitration | REFERENCE 710 ILCS 5/1 | |
| | | REQUIREMENTS |
| Requirements for arbitration | | REQUIREMENTS Any controversy or claim arising out of or relating to the contract, or the breach thereof, |
| Requirements for arbitration | 710 ILCS 5/1 | REQUIREMENTS Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | REQUIREMENTS Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | REQUIREMENTS Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | REQUIREMENTS Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary basis, as the insured must have the option of |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary basis, as the insured must have the option of filing a lawsuit. Any forms that contain |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary basis, as the insured must have the option of filing a lawsuit. Any forms that contain provisions to the contrary are deemed to contain |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary basis, as the insured must have the option of filing a lawsuit. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or |
| Requirements for arbitration | 710 ILCS 5/1 215 ILCS | Any controversy or claim arising out of or relating to the contract, or the breach thereof, may be settled within a reasonable time limit by arbitration administered by the American Arbitration Association in accordance with the Uniform Arbitration Act 710 ILCS 5/1. The arbitration may be binding on both parties, or non-binding upon the insured, but in all instances must be entered into on a voluntary basis, as the insured must have the option of filing a lawsuit. Any forms that contain provisions to the contrary are deemed to contain |

| BANKRUPTCY | REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
|----------------------------------------------------------------------------------------------------------------|-----------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| PROVISIONS | | REQUIREMENTS |
| Policies that contain liability coverage must include a bankruptcy provision. | 215 ILCS 5/388 | All policies containing liability coverage must include a provision stating that insolvency or bankruptcy of the insured shall not release the company from its duties to pay under the policy. |
| CANCELLATION & NON- RENEWAL | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| May not refuse to issue a policy on sole basis of previous refusal, cancellation or nonrenewal by any insurer. | 215 ILCS 5/143.10 | No company shall refuse to issue a policy on the sole basis that the insured or applicant for such policy was previously refused issuance or renewal of a policy by an insurer, or such insured's policy was cancelled on a prior date by any insurer. |
| Loss information requested for underwriting. | 215 ILCS 5/143.10a | No prospective insurer shall request the insured to provide more detailed loss information than required by it to underwrite the same line or class of insurance. |
| Loss information required to be provided. | 215 ILCS 5/143.10a | Insurer shall provide the following loss information to the first named insured within 30 days of the insured's request, and at the same time as any notice of cancellation or nonrenewal, except where the policy has been cancelled for nonpayment of premium, material misrepresentations or fraud on the part of the insured: a) on closed claims, date and description of occurrence, and total amounts of payments; |
| | | b) on open claims, date and description of occurrence, total amount of payments and total reserves, if any; and c) for any occurrence not included in (a) or (b), the date and description of occurrence and total reserves, if any. |

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| | Insurer shall provide additional loss information, including specific loss reserves, to the first named insured as soon as possible, but in no event later than 20 days of receipt of named insured's mailed or delivered written request for such information at the request of a prospective insurer. Insurer shall automatically extend coverage under the existing policy, at the same terms and conditions by the same number of days it takes the insurer to provide the insured with this |
| | additional information. |
| 215 ILCS 5/143.11 | Policy must include a cancellation provision setting out the manner in which the policy may be cancelled. |
| REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
| | REQUIREMENTS |
| <u>5/143.11b</u> | Assignment or transfer of policies among or between insurers within an insurance holding company system or insurers under common management or control, or as a result of a merger, acquisition, or restructuring of an insurance company, is not a nonrenewal for purposes of the notification requirements. If the increase in the renewal premium is 30% or more, contains a change in deductibles or change in coverage that materially alters the policy, the company must adhere to provisions in Section 143.17a as described below. A company making an assignment or transfer of |
| | 5/143.11 REFERENCE 215 ILCS 5/143.11b |

| | | copy of the notice shall be sent to the insured's producer, if known, and agent of record. |
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| Requirements for advance notice of renewal with changes in deductibles, changes in coverage that materially alters the policy, or increase of 30% or more. | Illinois Supreme Court Rule 236 | |
| | | deductible on the policy. If the insurer fails to provide 31 days advance notice as described above, the insurer must renew the expiring |
| | | policy under the same terms and conditions for an additional year or until the effective date of any similar coverage procured by the insured, whichever is earlier. The insurer may increase the renewal premium, however such increase |

| | | must be less than 30% of the expiring term's premium, and notice of such increase must be delivered to the named insured on or before the date of expiration of the current policy period. Proof of mailing or proof of receipt may be proven by a sworn affidavit by the insurer as to the usual and customary business practices of mailing notices pursuant to Section143.17a or may be proven consistent with Illinois Supreme Court Rule 236. |
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| NOTICE OF CANCELLATION | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Cancellation notice mailing requirements and requirements for canceling premium financed insurance contracts. | 215 ILCS 5/143.14 | Insurer must mail cancellation notice to the named insured and to the mortgage or lien holder, and send copy of such notice to the insured's broker, if known, or the agent of record, at the last mailing address known by insurer. Insurer must maintain proof of mailing on a form acceptable to U.S. Post Office or other commercial mail delivery service. Section 143.14 also contains requirements for canceling premium financed insurance contracts and procedures for returning unearned premium. See law for specific details of requirements. |
| Number of days notice required for cancellation of commercial policies and notice requirements. | 215 ILCS 5/143.16 | Insurer must mail cancellation notice to the named insured at least: 10 days prior to effective date of cancellation for nonpayment of premium; 30 days prior to effective date of cancellation during the first 60 days of coverage; 60 days prior to effective date of cancellation after coverage has been effective for 61 days or more. All notices shall include a specific explanation of the reason(s) for cancellation. |

| Cancellation notice must | 215ILCS | If an insurer cancels a commercial policy mid- |
|--------------------------------------|------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| advise insured of right to | 5/143.23 | term per Section 143.16a, for any reason except |
| request a hearing. | | non-payment of premium, the cancellation |
| | 215 ILCS | notice must advise the named insured of the |
| | <u>5/143.16a</u> | right to appeal and the procedure to follow for |
| | | such appeal. |
| NOTICE OF NON- | REFERENCE | DESCRIPTION OF REVIEW STANDARDS |
| RENEWAL | RETERETOE | REQUIREMENTS |
| Number of days notice | 215 ILCS | Nonrenewal notice must be mailed to the named |
| required for nonrenewing a | <u>5/143.17a</u> | insured at least 60 days in advance of the |
| commercial policy and other | | nonrenewal date. |
| notice requirements. | | Insurer must maintain proof of mailing of such notice on a recognized U.S. Post Office form or a form acceptable to the U.S. Post Office or other commercial mail delivery service. |
| | | If the insurer fails to mail notice of nonrenewal |
| | | to the named insured at least 60 days in advance |
| | | of the nonrenewal date, the insurer must extend |
| | | the policy for an additional year or until the |
| | | effective date of any similar insurance procured |
| | | by the insured, whichever is less, on the same |
| | | terms and conditions as the policy sought to be terminated, unless the insurer has manifested its |
| | | intention to renew at a different premium that |
| | | represents an increase not exceeding 30%. |
| | | represents an increase not exceeding 5070. |
| | | Notification must also be mailed to the insured's |
| | | broker, if known, or the agent of record and to |
| | | the mortgage or lien holder listed on the policy. |
| | | Nonrenewal notice must provide a specific |
| | | explanation of the reason(s) for nonrenewal. |
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| PERMISSIBLE REASONS FOR CANCELLATION | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| May not cancel a policy on | 215 ILCS | Insurers may not cancel a policy on the sole |
| sole basis of previous refusal, | 5/143.10 | basis that the insured or applicant for such |
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| cancellation or nonrenewal by any insurer. | | policy was previously refused issuance or renewal of a policy by an insurer, or such insured's policy was cancelled on a prior date by any insurer. |
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| Reasons for canceling a commercial policy that has been in effect for 60 days or more. | 215 ILCS 5/143.16a 50 IL Adm. Code 940 | After a policy has been in effect for 60 days, insurer may only cancel for the following 6 reasons: (a) non-payment of premium; (b) the policy was obtained through a material misrepresentation; (c) any insured violated any terms and conditions of the policy; (d) the risk originally accepted has measurably increased; (e) the insurer certifies to the Director of the loss of reinsurance for all or a substantial part of the underlying risk; or (f) the Director determines that continuation of the policy could place the insurer in violation of Illinois insurance laws. Rule 940 outlines requirements for certification of loss of reinsurance. |
| PERMISSIBLE REASONS FOR NON-RENEWAL | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| May not refuse to renew | 215 ILCS | Insurers may not refuse to renew any policy on |
| because agent's contract with insurer was terminated. | <u>5/141.01</u> | the ground that the company's contract with the agent through whom the policy was obtained has been terminated. |
| | 215 ILCS | agent through whom the policy was obtained has |

| However, insurers must give a specific explanation of the reason(s) for nonrenewal. | | |
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| CONSUMER INFORMATION | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Cancellation notice must | 215 ILCS | If an insurer cancels a policy mid-term per |
| advise insured of right to request a hearing. | <u>5/143.23</u> | Section 143.16a, for any reason except non-payment of premium, the cancellation notice must advise the named insured of the right to request a hearing to appeal such decision, and the procedure to follow for such appeal. |
| Written notice of company's complaint Department and Department of Insurance Public Service Department. | 50 IL Adm. Code 931 | No policy may be delivered unless the policyholder or certificate holder is provided written notice of the address of the complaint Department of the insurance company, and the address of the Public Service Department of the Department of Insurance or its successor. Rule 931 provides more specific guidance that: a) such notice shall accompany any newly issued policy or binder; b) "written notice" shall be satisfied by: any printed notice delivered with a policy or certificate; any adhering label attached to a policy or certificate; any computerized notice issued concurrently with a computer issued policy or certificate; or any other form of individual written notice substantially similar to the above. Notice of Availability of the Department of Insurance shall be no less informative than the following: Illinois Department of Insurance, Consumer Division, 122 S. Michigan Ave., 19th Floor, Chicago, Illinois 60603 and Illinois |

| urance, you may contact the following." |
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| SCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| e Director may disapprove any form that (i) lates any provision of the Illinois Insurance de, (ii) contains inconsistent, ambiguous, or sleading clauses, or (iii) contains exceptions l conditions that will unreasonably or eptively affect the risks that are purported to assumed by the policy. |
| ere must be printed at the head of the policy name of the insurer or insurers issuing the icy, the location of the Home Office thereof; atement of whether the insurer is a stock, tual, reciprocal, Lloyds, alien insurer, or an arer operating under a charter by Special Act the Legislature of any state. There may be led thereto such devices, emblems or designs a dates as are appropriate for the insurer using the policy. |
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| | | All forms must be printed in not less than eight- point type. |
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| DEFENSE WITHIN LIMITS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Defense costs may not be included in limits of liability. | 215 ILCS 5/143(2) | Defense costs must be paid as supplement to the limits of liability. Defense costs may not be included in the limits of liability. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |
| DEFINITIONS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Definition of "renewal" or "to | 215 ILCS | Definition of "renewal" or "to renew." |
| renew." | 5/143.13(d) | |
| Definition of "nonpayment of | 215 ILCS | Definition of "nonpayment of premium." |
| premium." | 5/143.13(e) | |
| Definition of "policy delivered | 215 ILCS | Definition of "policy delivered or issued for |
| or issued for delivery in this State." | <u>5/143.13(f)</u> | delivery in this State." |
| Definition of "cancellation" or | 215 ILCS | Definition of "cancellation" or "cancelled." |
| "cancelled." | 5/143.13(g) | |
| DISCRIMINATION | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| May not cancel certain | 215 ILCS | Insurers may not cancel a policy, or refuse to |
| policies, or refuse to issue or | <u>5/143.24c</u> | issue or renew a policy solely on the basis that |
| renew certain policies solely | | one or more claims have been made against any |
| due to hate crimes. | Title 26 U.S.C. | policy during the preceding 60 months, for a |
| | Sections | loss that is the result of a hate crime, if the |
| | 170(b)(1)(A)(i), | insured provides evidence to the insurer that the |
| | (ii), and (vi). | act causing the loss is identified as a hate crime on a police report. |

| | | Applies to policies issued to an individual, a religious organization described in Section 170(b)(1)(A)(i) of Title 26 of the United States Code, or an educational organization described in Section 170(b)(1)(A)(ii) of Title 26 of the United States Code, or any other nonprofit organization described in Section 170(b)(1)(A)(vi) of Title 26 of the United States Code that is organized and operated for religious, charitable, or educational purposes. |
|---------------------------------|------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Redlining When geographic | 215 ILCS | Insurer may not refuse to provide insurance |
| location of risk may be | 5/155.22 | solely on the basis of the specific geographic |
| grounds for refusing to insure. | | location of the risk unless such refusal is for a |
| | | business purpose which is not a mere pretext for |
| | | unfair discrimination. |
| Unfair methods of competition | 215 ILCS | It is an unfair method of competition or unfair |
| or unfair or deceptive acts or | 5/424(3) | and deceptive act or practice if a company |
| practices defined. | <u> </u> | makes or permits any unfair discrimination |
| | | between individuals or risks of the same class or |
| | | of essentially the same hazard and expense |
| | | element because of the race, color, religion, or |
| | | national origin of such insurance risks or |
| | | applicants. |
| Procedure as to unfair methods | 215 ILCS 5/429 | Outlines the procedures the Director follows |
| of competition or unfair or | | when he has reason to believe that a company is |
| deceptive acts or practices not | | engaging in unfair methods of competition or |
| defined. | | unfair or deceptive acts or practices. |
| Civil Union Partnerships- | 750 ILCS 75/1 | The Religious Freedom Protection and Civil |
| effective June 1, 2011 | | Union Act (Public Act 96-1513) will allow both |
| | | same-sex and different-sex couples to enter into |
| | Civil Union Fact | a civil union with all of the obligations, |
| | Sheet | protections, and legal rights that Illinois |
| | | provides to married heterosexual couples. |
| | | |
| | | Please note that whenever a policy form, |
| | | application, or rating rule includes the terms |
| | | "spouse," "married," or "immediate family |

| | | member" it is required that parties to a civil union be included in these definitions. |
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| DOMESTIC ABUSE | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Rating, claims handling, and underwriting decisions based solely on domestic violence. | 215 ILCS 5/155.22b | No insurer that issues a property and casualty policy may use the fact that an applicant or insured incurred bodily injury as a result of a battery committed against him/her by a spouse or person in the same household as a sole reason for a rating, underwriting, or claims handling decision. |
| Intentional acts exclusion exception for innocent co- insured. | 215 ILCS 5/155.22b | If a policy excludes property damage coverage for intentional acts, the insurers may not deny payment to an innocent co-insured who did not cooperate in or contribute to the creation of the loss if the loss arose out of a pattern of criminal domestic violence and the perpetrator of the loss is criminally prosecuted for the act causing the loss. |
| EXCLUSIONS & LIMITATIONS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Blank endorsements are acceptable for filing, with exceptions. | 215 ILCS 5/143(2) | Blank endorsements may be filed, but may not be used to decrease coverage, increase rates or deductibles, or negatively alter any terms or conditions of coverage, unless such change is at the sole request of the insured. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |
| Communicable disease | 215 ILCS | Form may not exclude broad categories of |

| Electromagnetic exclusions are prohibited. | 215 ILCS 5/143(2) | the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. Electromagnetic exclusions are prohibited. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |
|---------------------------------------------------------------------------------------------------------|-----------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Intoxicant or narcotic exclusions are prohibited unless specific language is included. | | Intoxicant or narcotic exclusions are prohibited unless they include the following: 1) a standard set forth with regard to what is considered an intoxicant or narcotic; 2) a standard set forth as to what levels of consumption defines intoxication; 3) a standard of proof set forth; and 4) language that distinguishes the intent or motivation. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |
| MOLD | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Filing procedures and requirements for exclusions and limitations related to mold. | Company Bulletin 2002-07 | Please refer to Company Bulletin 2002-07 for specific information and guidance. |
| TERRORISM | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Terrorism Risk Insurance Program Reauthorization Act of 2015 and Filing Procedures and Requirements for | Company Bulletin 2015-03 | Please refer to Company Bulletin 2015-03 for specific information and guidance. |

| Terrorism-Related Forms, Rules and Rates. | | |
|--------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rules and Rates. | | |
| GROUP POLICIES | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Group Excess Workers' Compensation policies are not specifically allowed by statute. | 215 ILCS 5/388a-388g 215 ILCS 5/393a-393g 215 ILCS 5/400.1 IL Adm. Code 2302 215 ILCS 5/900- | There are no enabling statutes in Illinois that authorize the writing of group fire, casualty, inland marine, or surety insurance. The effect is to require that all fire, casualty, inland marine, or surety insureds of the same class be treated alike. These provisions are not applicable where the Illinois Insurance Code specifically authorizes the grouping of risks. The only coverages that are currently authorized on a group basis are: a) group vehicle; b) group professional liability; c) group inland marine; d) group legal. |
| ACTION AGAINST COMPANY | 906 REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Periods of limitation tolled. | 215 ILCS 5/143.1 | If the form contains a provision limiting the period of time within which the insured may bring suit, the provision must state that the running of such period is tolled from the date proof of loss is filed until the date the claim is denied in whole or in part. |
| DEFENSE COSTS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Defense costs may not be included in limits of liability. | 215 ILCS 5/143(2) | Defense costs must be paid as supplement to the limits of liability. Defense costs may not be included in the limits of liability. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |

| PAYMENT OF LOSS TIME PERIOD | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
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| If a form states when a claim will be paid, the language must conform to this Rule. | 50 IL Adm. Code 919.50 | If a form contains a provision stating when a claim shall be paid, the provision must comply with this Rule that states that the insurer shall affirm or deny liability on claims within a reasonable time and shall offer payment within 30 days of affirmation of liability if the amount of the claim is determined and not in dispute. For those portions of the claim which are not in dispute and the payee is known, the insurer shall tender payment within said 30 days. |
| OTHER INSURANCE | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Requirements for "Other Insurance" provisions. | 215 ILCS 5/143(2) | "Other Insurance" provisions must state that coverage under the policy will share proportionately with other similar coverages the insured may have. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |
| PUNITIVE DAMAGES | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Punitive damages. | 95 IL. App. 34 3d 1122 215 ILCS 5/143(2) | An insurer may not reimburse an insured for punitive damages assessed as a result of the insured's own misconduct. If a form excludes coverage for punitive damages, the form must state that it provides a defense for claims involving both compensatory and punitive damages. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |

| REBATES | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
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| | | REQUIREMENTS |
| Payments or acceptance of rebates prohibited. | 215 ILCS 5/151 | No insurer, agent or broker shall offer, give, etc., any rebate of premium, agent's commission, |
| Rebates penalties | 215 ILCS 5/152 | profits, dividends, or any special advantage in date of policy or age of issue, or any other valuable consideration or inducement, upon issuance or renewal, which is not specified in the policy contract of insurance. |
| | | However, insurers may pay a bonus to policyholders or abate their premiums, in whole or in part, out of surplus accumulated from nonparticipating insurance. |
| | | Insurers may also offer a child passenger restraint system, or a discount from the purchase price of a child passenger restraining system to policyholders, when the purpose of such system is the safety of a child and compliance with the "Child Passenger Protection Act." |
| | | No insured or applicant shall directly or indirectly receive or accept any rebate of premium or agent's or broker's commission, or any favor or advantage, or any valuable consideration or inducement, other than such as is specified in the policy. |
| | | Any company or person violating any provision of Section 151 shall be guilty of a Class B misdemeanor. |
| VOIDANCE | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Requirements to rescind a policy for misrepresentation or false warranty. | 215 ILCS 5/154 | A policy may not be rescinded, defeated or avoided unless the misrepresentation is stated in the policy, endorsement or rider attached thereto, or in the written application therefore, and was made with the actual intent to deceive, |

| | | or materially affected either the acceptance of the risk or the hazard assumed by the company. |
|-------------------------------------------------------------|-----------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| MISCELLANEOUS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Prejudgment interest. | 215 ILCS 5/143(2) | Illinois courts do not award prejudgment interest. However, if a form references payment of prejudgment interest, then such payment must be a supplementary coverage and not paid within the policy limits. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |
| Post-judgment interest. | 215 ILCS 5/143(2) | If a form references payment of post-judgment interest, then such payment must be a supplementary coverage and not paid within the policy limits. Any forms that contain provisions to the contrary are deemed to contain exceptions and conditions that unreasonably or deceptively affect the risks that are purported to be assumed by the policy, in violation of Section 143(2) and will be disapproved accordingly. |
| Endorsements that amend another endorsement are prohibited. | 215 ILCS 5/143(2) | An endorsement cannot be used to amend another endorsement. Such endorsements are deemed to result in inconsistent, ambiguous, or misleading clauses, in violation of Section 143(2) and will be disapproved accordingly. |
| Requirements for termination of line of business. | 215 ILCS 5/143.11a | A company must notify the Director of the termination of a line of insurance, as well as the reasons for the action, 90 days before termination of any policy is effective. |
| Negative response roll-ons are prohibited. | 215 ILCS 5/429 | Form changes that are optional may not be applied "automatically unless the insured rejects." Insureds must be offered the option and must respond affirmatively for the change to apply. To apply the option automatically unless |

| | | rejected is to engage in an unfair or deceptive act or practice. |
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| RATE, RULE, RATING PLAN, CLASSIFICATION, AND TERRITORY FILING REQUIREMENTS | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Excess Workers' Compensation rates and rules are not required to be filed in Illinois. | 50 IL Adm. Code 754 | Excess Workers' Compensation rates and rules are not required to be filed in Illinois. |
| INDIVIDUAL RISK RATING | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Insurers do not have to file Rates for individual risks. However, insurers must maintain documentary information for review by the Department. | 50 IL Adm. Code 754 | A company is not required to file Rates for individual Illinois risks which cannot be rated in the normal course of business rating because of special or unusual characteristics and must be rated on the basis of underwriting judgment. Company must maintain documentary information regarding such individual risk rates for review by the Department's Property & Casualty Compliance Unit. |
| OTHER | REFERENCE | DESCRIPTION OF REVIEW STANDARDS REQUIREMENTS |
| Unfair methods of competition or unfair or deceptive acts or practices defined. | 5/424(3) | It is an unfair method of competition or unfair and deceptive act or practice if a company makes or permits any unfair discrimination between individuals or risks of the same class or of essentially the same hazard and expense element because of the race, color, religion, or national origin of such insurance risks or applicants. |
| Procedure as to unfair methods of competition or unfair or deceptive acts or practices not defined. | 215 ILCS 5/429 | Outlines the procedures the Director follows when he has reason to believe that a company is engaging in unfair methods of competition or unfair or deceptive acts or practices. |

Revised 08/22/2023