

Uniform Directory Task Force Meeting Minutes

Meeting Date | Time: January 24, 2025, | 10:00 am to 11:00 am

Location: Illinois Departments of Insurance (DOI) conference rooms in Chicago and Springfield

Task Force Members in Attendance:

- Stephanie Altman
- Ann Gillespie
- Kate Morthland
- Maura Quinlan
- Garth Reynolds
- Greta Suss
- Anusha Thotakura
- Lila Valinoti
- Andi Vanderkolk
- Michael Welton

Absences Recorded

- Blanca Campos
- Mary Garrison
- Shami Goyal
- Lora McDonald
- Jordan Powell
- Susan Swart

DOI staff in attendance

- KC Stralka
- Mariam Hassan
- Ruth Stewart
- Adam Flores
- Matt Pickett
- Matt Sebek

1. Call to Order and Introductions

Acting Director Gillespie opened the meeting and welcomed the Task Force members, staff, and guests. She introduced herself and asked the DOI staffers to introduce themselves.

2. Roll Call

Acting Director Gillespie took a roll call of the Task Force Members, and a quorum was established.

3. Review and Approval of Bylaws

Acting Director Gillespie discussed the bylaws, which included the mandatory training, the meeting frequency, the meeting notice, the process of bringing new business to the Task Force, and additional technical procedures. There was no request for any changes.

Acting Director Gillespie opened a vote on the bylaws.

Motion: Andi Vanderkolk made the motion to approve the bylaws, and Michael Welton seconded the motion. No opposition or abstentions.

Motion Carried with a 10-0 vote.

4. Task Force Purpose and Vision

Acting Director Gillespie discussed the Task Force's purpose and vision; no amendments or changes were requested to either.

5. Present Key Takeaways from member survey response

Acting Director Gillespie discussed some of the topics that members were somewhat or very familiar with. Based on these topics, Acting Director Gillespie tasked Lila Valinoti and Mary Garrison to discuss the regulations established by federal CMS and the Illinois Department of Insurance on provider directories.

Acting Director Gillespie also asked the members to create a running list of important topics and to bring in examples of relevant directory forms.

6. Public Comment Period

Acting Director Gillespie opened the public comment period. There were no public comments.

7. Next Meeting

The next meeting will be in February. The agenda will be posted on the Task Force page on the DOI website.

8. Adjournment.

Acting Director Gillespie called for a motion to adjourn.

Motion: Andi Vanderkolk made the motion to adjourn the meeting. Stephanie Altman seconded the motion. No opposition or abstentions.

Motion carried via 10-0 vote.

The meeting adjourned at 10:17 am.